

CURRICULUM VITAE

BERA VARSHA. D

PERSONAL INFORMATION

FULL NAME : VARSHA DHANJIBHAI BERA
FATHER NAME : DHANJIBHAI PRABHATBHAI BERA
MOTHER NAME : GANGABEN DHANJIBHAI BERA
DATE OF BIRTH : 05/05/2000
MARITAL STATUS : SINGLE
NATIONALITY : INDIAN
GENDER : FEMALE
LANGUAGES KNOWN : ENGLISH, HINDI AND GUJARATI
E-Mail : beravarsha72@gmail.com
MOBILE NO. : 82381 92226
PERSONAL QUALITIES : Team spirit, Self-initiative, Confident & hard working
HOBBIES : Book reading
ADDRESS : B-17 RAMVATIKA SOCIETY, ZADESHWAR ROAD BHARUCH

EDUCATIONAL PROFILE

EXAMINATION	MAJOR SUBJECTS	SCHOOL/UNIVERSITY	PASSING YEAR	GRADE/ PERCENTAGE
SSC	GENERAL	GSEB	2016	51.66%
HSC	COMMERCE	GSEB	2018	44.57%
DEGREE	BCA	VNSGU	2021	66.50%

COMPUTER SKILL

Basic, MS Office, Excel

EXPERIENCE:

APPRENTICE

JUNE 2023 TO MAY 2024 AARTI INDUSTRIES LTD

- Responsible for handling IT helpdesk ticket tool.
- Responsible for vendor invoice entry in SAP.
- Responsible for installing network printers, scanners and all basic software.
- Having a knowledge of installation of Windows OS.
- Responsible for handling IT related issue and resolved through Remote.

DECLARATION

I hereby declare that all the information mentioned above is true to my knowledge and I bear the responsibility for the above mentioned particulars.

DATE:

VARSHA D BERA

PLACE: BHARUCH

SIGNATURE