

VASAVA SANJAY S.

E-Mail – VASAVASANJAY14@GMAIL.COM

CELL - 9909199250

CARRIER PROFILE

- Professional in the Commercial field with 4 years experience in Chemical Industries.
- Extensive knowledge in Weighment ,Logistics,Domestics.
- Extensive knowledge of operating Computer and **SAP systems**

PRESENT JOB PROFILE

AARTI INDUSTRIES LIMITED

PLOT NO 758/1,2 & 3,P.B.NO 23.

G.I.D.C JHAGADIA, DIST. BHARUCH. GUJARAT.

Experience Period: From 27.05.2019 to Till date at The Dispatch Department as a Materials Supervisor

1st **EXPERIENCE** : L & T -Hazira Surat

As a Dispatch Assistant

AUG-2018 to FEB-2019

JOB DESCRIPTION:

- SAP All activities of weighment,weigh in-ward and out-ward tankers/trucks to verify weight as per Standard practices .
- Prepare loading & unloading slips and Standard procedures with all checklists.
- Check GPS SPENT Acid & HCL Vehicles.
- Check the EIP panel.
- Good Communication with Parking, DCS,LAB etc.
- Supervision of loading and unloading of all materials.
- Exceptionally well Organised with a track record that demonstrates self-motivation, creativity and initiative to achieve both Personal &Corporate goals.
- Local Dispatch,Documentation,E-Way Bill,Checklist,Handling the transport vehicle movement and parking area inside factory premises.
- Taking outside weighment of incoming & outgoing materials.
- Prepare domestic invoices & JOB WORK ANNEXURE.
- Knowledge of preparing coal GRN & attachment of DMS
- Communication with transporters to provide vehicle domestic dispatch.
- Coordination with Marketing Department, Warehouse, QC Team, Accounts on day to day activities
- Timely dispatch of goods to domestic & overseas customers as per dispatch plan and in close coordination with the respective sales Team.
- Coordination with Marketing Department, Warehouse, QC Team, Accounts on day to day activities
- Prepare Spent Acid , HCL MANIFEST on GPCB portal

Software Skills:

- I have knowledge of MS- Words, Excel, Power Point, Internet, **SAP**.
- Installation operating system MS Office 2010.

Soft Skills:

- Good Communication Skill.
- Good Team Player.
- Confident, Committed, Hardworking, Optimistic.

Academic Credentials

Sr No	Examination	Board/Institution	Year of passing	Percentage
1	S.S.C	G.H.S.E.B Gandhinagar	March 2008	58.00
2	H.S.C	G.H.S.E.B Gandhinagar	March 2010	68.71
3	B.C.A	V.N.S.G.U Surat	March 2013	63.25
4	M.C.A	GTU,Ahmedabad	March 2015	6.82:CGPA

Personal Information

NAME : Vasava Sanjaykumar Sanmukhbhai
DATE OF BIRTH : 10/11/1992
GENDER : Male
MARITAL STATUS : married
LANGUAGES : English, Hindi, Gujarati
NATIONALITY : Indian
PERMANENT ADDRESS : H.No 43-225,Aadhivasi Motu Faliyu,Mosali
Ta:Mangrol,Di:Surat
Pincode:394421

DATE:**PLACE:****(Vasava Sanjaykumar S.)**According to my knowledge the above all information is true.

