

Resume

Miss. Shraddha Parmar

Email: parmarshraddha670@gmail.com

Contact: 9104529576

➤ **Carrier Objective:**

To Use my ability and skills to fullest in a well growing institute to achieve its goal.

➤ **Education Qualification:**

Degree	University/Board	Year of Passing	Percentage/CGPA
SSC	GSEB	2019	77.33%
HSC	GHSEB	2021	71.33%
B. com	Veer Narmad South Gujarat University	2024	6.17 CGPA

➤ **Skills & Capabilities:**

- ✦ Ability to work in team.
- ✦ Good Communication Skill.
- ✦ Hard worker and Positive Approach.
- ✦ Able to think in Creative Manner.
- ✦ Basic knowledge of Computer like MS word, MS Powerpoint.

➤ **Experience:**

- ✦ Have experience of 4 months at Esteem enterprise
- ✦ Makes Invoice, E-way bill, Debit notes, Credit notes, Delivery challan, PO of import products and Maintain stock.

➤ **Personal Details:**

- ✦ Name : Parmar Shraddha Rajeshbhai
- ✦ Address : A-203, Gangeshwar Palace, Gidc,
Ankleshwar- 393001
- ✦ DOB : 6th July, 2004
- ✦ Marriage Status : Unmarried
- ✦ Nationality : Indian
- ✦ Languages Known: English, Hindi & Gujarati

➤ **Declaration:**

I hereby declare that the information provided above is true and authentic.

✦ **Date:**

✦ **Place:**

Shraddha Parmar