



SHAILESH PRABHAKAR PATEL

Seeking senior level assignments in SUPPLY CHAIN, STORE MANAGEMENT & LOGOSTIC with a growth oriented organization

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Resident Address: 113 Haldariya Society Behind IDBI Bank Ta: Ankleshwar Dist. Bharuch

Objective: -

To be the best I can be by my own judgment and on my own values. To be a part of a team and contributing to the organization, and enhancing my knowledge and skills, both as a professional and as a human being.

Career Timeline:

Dispatch Executive

KURLON ENTERPRISE LIMITED

Jhagadia Bharuch .

From 6 Feb 2023 To Till Date

Executive

Kohler India Pvt Ltd (Flyjac Logistics Pvt)

Jhagadia GIDC Bharuch .

From 26 Feb 2018 To 30 JAN-2023

Data Operator

PepsiCo India Holdings Pvt Ltd.(Adecco Pvt Ltd)

Jhagadia GIDC, Bharuch.

From 1 July - 2014 TO 24 Feb-2018

Relationship Manager

Karvy Stock Broking

Ankleshwar

From 24 May 2012 TO 29 June 2014

Commodity Operator

Sharekhan Pvt Ltd

Ankleshwar

From 01 April 2010 TO 20 May 2012

Skills:

- + Warehouse Operations Inventory Management Export Management Documentation
- + Domestic & Export Shipments Dispatch planning & Its Faster Execution
- + Highly skilled and achievement-oriented professional, offering a career of over 12 years in Spearheading, FGs (Finished Goods) Warehouse Operation, Documentation, logistics.
- + Responsible for Detail Execution of Daily Warehouse Operation
- + Proven success of working on various systems like SAP, Warehouse Management (WM) and Non-Warehouse Management.

Work Experience: -

Kohler India Pvt Ltd (Flyjac Logistics Pvt Ltd. Executive.)

- Make dispatch document in SAP (Export, Domestic and customer)
- MIS Reporting to H.O.
- All reporting is done in SAP & Excel
- Excellent corresponding report daily
- End of day I sent a Daily transaction report with corresponding in Outlook.
- Make totally inward and outward document in SAP and dispatch material.
- Working in W/H department and co-ordination with PPC for the monthly dispatch planning.
- Co-ordination with Transporter for arranges the vehicles for dispatch of the materials.
- Co-ordination for shipment of materials after arrangement of Materials to meet the daily Plan requirements.
- Responsible for preparation of domestics Invoices like preparation of GST Invoices, checking HSN code for the materials shipping with rate of tax.
- E waybill Under GST ACT 2017 preparation to complete the documents required for shipping material.
- Maintain the Production for our plant related entry in our SAP & WMS System and checking reconciliation.
- Follow up all transporter and arrange the vehicle and dispatch the materiel for customer Po bases.

PepsiCo India Holdings Pvt Ltd.

- Make dispatch document in SAP (Domestic and customer)
- All reporting is done in SAP & Excel
- End of day I sent a Daily transaction report with corresponding in Outlook.
- Make totally inward and outward document in SAP.
- Co-ordination with Transporter for arranges the vehicles for dispatch of the materials.
- I maintain RG1 (Registered Goods) which is a Governmental Document related to Excise duty.
- I prepare Form 402/403 for & upload it on website of Commercial tax of Gujarat Govt.

Karvy Stock Broking

- Customer account wise share trading in Odin trading software & trade tiger software
- Good coordinates to customer for buy and sell shares.
- Trading new account opening
- National Securities Depositories Ltd (NSDL)
- Door to door training for online trading software

Sharekhan Pvt LTd

- Customer account wise share trading in Odin trading software & trade tiger software
- Good coordinates to customer for buy and sell shares.
- Trading new account opening
- National Securities Depositories Ltd (NSDL)
- Door to door training for online trading software

Education History:

- ✦ 2004 - H.S.C. from G.S.H.E.B.
- ✦ 2002 - S.S.C. from G.S.H.E.B.
- ✦ 2005- B.Com 1 years

Technical Skills:

- ✦ Knowledge of SAP.
- ✦ SFL ERP
- ✦ Software Applications – Microsoft Office (Word, Excel, PowerPoint)

✦ Proficient usage of Internet.



Personal Details:

- ✦ Date of Birth: 31st May 1986
- ✦ Language Known: Gujarati, Hindi, and English
- ✦ Marital status: Married



Declaration: -

I hereby declare that all information furnished by me is true and correct to best of my knowledge and belief.

Place: Ankleshwar

Thanking You,

PATEL SHAILESH PRABHAKAR