

## MITTAL YADAV

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June 01 , 1998

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## OBJECTIVE

Sincere and experienced employee having years of experience in laboratory software and documentation practices. Where I contributed implementing eLog software in the past year. I am quick learner and communicative officer looking for a new opportunity to further grow my career.

## EXPERIENCE

- Gujarat Fluorochemical Ltd ( QA/QC )** **Aug 2024 - Till date**  
Sr. chemist
  1. Documentation work related to NABL , ISO ,BIS etc.
  2. COA creation for Raw material , finished product and inprocess material .
  3. Invoice Vendor questionnaire , Calibration activities.
  4. Handling of SAP ( generate gatepass, MIV , PR , GRN clearance , Result entries etc).
  5. Involve in LIMS implementation activities.
- Ajnata pharmaceutical ( Quality Assurance )** **Mar 2022 - Aug 2024**  
Asst. officer
  1. Handling of Change control of all departments through QMS software.
  2. Handling of incident & CAPA of all departments through QMS software.
  3. Exposure of handling of market complaints.
  4. Implementation and execution of eLog software
  5. Configuration, validation , execution & implementation of Formats, Registers annex etc.
  6. Handling of Discrepancies.
  7. Involve in troubleshooting of LIMS & eLog software.
  8. Maintain specification records ( issuance of new / revised , Retrieval obsolete copies etc.
  9. SOP revised for incorporated eLog reference.
  10. DCS & QMS data tracking and accordingly coordinate with other departments.
  11. Creation /modification for test plan, test data sheet, master formula in LIMS for all departments.
- Alembic pharmaceutical limited ( Quality control )** **July 2018 - Mar 2022**  
Jr. Executive
  1. Involve in QMS activities like LIMS errors, Discrepancies, impact assessment.
  2. Experience in configuration, modification of LIMS master , Item code, sample plan , inventory, product code, formulas through LIMS ( Laboratory information Management System) and RPA ( Robotic Process product Automation.
  3. Experience in Labware migration activities.

## EDUCATION

- C. V RAMAN UNIVERSITY ( VADODARA )** **2021-2022**  
Msc ( Organic chemistry)  
**79.80%**
- GUJARAT UNIVERSITY ( VADODARA )** **2016-2018**  
Bsc (Chemistry)  
**75.2%**
- JAWAHAR NAVODAY VIDHYALAYA ( GANDHINAGAR )** **2014-2015**  
H.S.C  
**59.6%**

## SKILLS

- 1. Leadership Quality
- 2. Digital literacy

5. Time management skill

6. Adaptability

## **INTERESTS**

- Learning new things
- Drawing
- Reading

## **ACHIEVEMENTS & AWARDS**

- Achievement on successful implemented project ( eLog )
- Best Student Academic Year ( 2015-16 )