

DEEPAK RAI



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📍 Pavan Puri soc. 1, Bholav ,Bharuch, Gujarat

SKILLS

Understanding and Analysing balance sheet

Accounting and Data entry

Budgeting and Forecasting

Ratio Analysis

Financial Modeling

GST

TDS

Tax calculation

SAP, Ivalua

MS - Word

MS - Excel

MS - Power Point

Communication Skills

Critical Thinking

Complex Problem Solving

Facility Management

OBJECTIVE

Eager to apply my skill as well as learning new skill & to be expertise to contribute to the organisation growth and business development.

EXPERIENCE

Admin Apprentice

29/04/2024 - Till now

UPL Ltd.

As a trainee i have learned the skill of SES (bill booking) in SAP
Creating PR PO.

Vendor negotiation.

Budgeting : Lean to prepare department budget.

Costing : Calculating cost of any goods and services and comparing it with alternative options to perform the task in less cost.

Auditing : I have also involved in audit and gain following skills

1. Financial Audit

2. ISO audit

Facility Management

Financial Analysts

25/5/2023 - 10/07/2023

Rashmi Corporation

Book Keeping, Analysis of Financial data and comparison, Budgeting, Tracking of Budgets

EDUCATION

MBA - Finance

April, 2024

Parul University

Bachelor in Commerce

March , 2022

VNSGU Surat

First Class

HSC - Commerce

March, 2019

AUXILIUM SCHOOL

78%

PERSONAL DETAILS

Date of Birth : 10-09-2000

Marital Status : Unmarried

Nationality : Indian

Gender : Male

LANGUAGES

English, Hindi, Gujarati

SSC

AUXILIUM SCHOOL

69%

March, 2017

PROJECTS ---

A Novel Analytical Study on Trading and Shareholder Democracy

Conducted research with my team under the guidance of Dr. Purvi Maam and successfully published it.

REFERENCE ---

Harsh Singh - UPL

Ex. Admin Manager

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