

# Resume

## **Vishal Mesariya**

B.com, CA-IPCC FIRST Group Clear.

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## **Work Experience:**

- Currently working at 'Krihaan Texchem Pvt Ltd' as **Executive in Accounts & Finance Department** from 20-03-2023 to till date.
- Prior working at Time Technoplast Ltd, Jambusar Plant as **Jr-Executive in Accounts Department** from 07-01-2019 to 15-03-2023.
- 3 years of Article ship completed at 'CHIRAG TAMBEDIA & CO.' under FCA Chirag Tambda Sir, From 10-08-2015 To 09-08-2018.
- Having Experience of Accounting with Tally ERP 9 Software.
- Having Experience of Accounting with SAP System.
- Having knowledge of Various Audit Environment.

## **Key Working:**

- Audit & Account writing of Propertiership Firms, Partnership Firms & HUF Firms.
- Audit & Account writing of Various Educational Trusts, Hospital & Medical Services Trusts, Devotional Trusts.
- Audit of Companies engaged in Manufacturing Sectors & Service Sectors.
- Audit of Business Entities in Hotel Services.
- Finalization of Accounts of Trusts, Propertiership Firm, Partnership Firm & Pvt Ltd Companies.
- Preparing Financial Statements i.e., Balance Sheet & Profit & Loss Statements of Trusts, HUFs & Pvt Ltd Companies.
- Book Keeping, Bills Posting, Bills Checking & Passing of Service Invoice and Material Invoices.
- Funds Budgeting & Utilization Reports.
- Cash and Bank Voucher Entries, Day to Day Transaction Entries.
- Sales, Debit Note & Credit Note Transactions Enteries.
- Monthly Physical Stock Audit.
- Capital Expenditure's Data Preparation.
- Depreciation Schedule.
- TDS Data Preparations.
- GSTR-3B Monthly Data Preparations.
- GSTR-3B Reconciliation with GSTR-2B.
- GSTR Refund data Preparation Quarterly.
- Working skills in Excel, Word & Email.

## Resume

### Educational Background :

Exam passed	Board/University	Passing Year	Percentage
B.Com	VNSGU	April-2015	53
H.S.C	G.H.S.E.B. Gandhinagar	March - 2012	62.85
S.S.C	G.S.E.B. Gandhinagar	March - 2010	58
IT	MANNA Institute	2010	76

### Personal Details :

Name : Vishal Mesariya  
Father's Name. : Navinbhai Mesariya  
Mother's Name. : Niruben Mesariya  
Date of Birth. : 14/04/1994  
Address. : B/H Sevashram hospital, Ali Mataliyatalav, Bharuch.  
Gender. : Male  
Marital status. : Unmarried  
Strength. : Self Motivated, Honest.  
Languages known. : Gujarati, Hindi, English.  
Hobbies. : Reading, Travelling.

### **Declaration :**

I do hereby declare that the above information is correct and true to the best of my knowledge.

Date :

Place : Bharuch.

Vishal Mesariya