

RESUME

B. Maheswar Reddy,

Mobile: +918919917219, 9483824346,

E-mail: busupallimaheswarreddy@gmail.com

Department: Production documentation

Objective

- To become an efficient team payer and learner in the chemical field and to fulfill the organization goals.

Strengths

- Ability to work under time and accuracy pressures.
- Great desire to learn.
- Easy adaptability to various work environments.
- Excellent team work and problem solving skills.

Educational summary

- **M.Sc (Organic Chemistry)** from S.V. University , Tirupathi During the period 2010-2012.
- **B.Sc (Botany, Zoology ,Chemistry)** from S .K. University . During the period 2007-2010.
- **Intermediate (Bi.P.C)** from Board of Intermediate during period 2005-2007.

Technical skills

- MS-word & Excel.

Total Experience (10 Years 5 months)

- **10 years 5 months experience** in “**Production Documentation**” in Bulk Drug Industry (API).

Work History

- Presently working as Asst. Manager in Production documentation in **Shivalik Rasayan Limited, Dahej, Gujarat** from August-2019 to till date.
- I am worked as a Executive in Production documentation in **Krebs Biochemical & Industries limited, Kothapalli, Anakapalle, Vizag** from October 2018 to August-2019.
- I am worked as a Chemist in Production & Documentation in **Shilpa Medicare limited, Raichur** from August 2016 to October 2018.
- I am worked Chemist in Production & Documentation in **Covalent Laboratories Pvt. Ltd, Sangareddy** from May 2013 to July 2016.

Company History

- **Shivalik Rasayan Limited** newly established API Company, USFDA approved plant & it WHO GMP certified for all its products & specialized in the manufacturing of **ONCOLOGY & NON-ONCOLOGY Products**.
- Krebs Bio-chemicals & Industries Limited an WHO GMP certified for all its products & EDQM, is specialized in the manufacturing of **Bio Chemicals Products**.
- Shilpa Medicare Limited an ISO 9001:2008 & ISO 14001(2004) accredited pharmaceutical company and USFDA Certificate & WHO GMP certified for all its products, is specialized in the manufacturing of **ONCOLOGY & NON-ONCOLOGY Products**.
- Covalent Laboratories Private Limited an ISO 9001:2008 & ISO 14001(2004) accredited pharmaceutical company and WHO GMP certified for all its products, is specialized in the manufacturing of **Cephalosporin's**.

Audits Faced

- USFDA, WHO GMP, FDCA & customer audits.

Career Profile

- Preparation of the Production department SOP's.
- Preparation of Experimental Batch manufacturing Records (EBMR's/EBPR's) as per R & D tech pack.
- Preparation of Master Batch manufacturing Records (MBMR's/MBPR's) as per R & D tech pack & Master Batch manufacturing Records (MBMR's/MBPR's).
- Preparation of Batch packing Records as per SOP.
- Handling of change control.
- Handling of deviation & CAPA.
- Daily routine rounding the manufacturing area.
- Preparation of Batch cleaning Records (BCR's) equipment wise & product wise.
- Preparation of all production related revision documents.

- Responsible for review of all production related documents.
- Monitoring of production related documents online.
- Involved in internal and external training programs.
- Reviews of Master and Executed Batch process records (BPR's) & Batch Cleaning Records (BCR's).
- Involve the dispatch activity.
- Dispatch the material as per the purchase order or mail.
- Execute the Production related documents.
- Indent the raw materials and Packing materials as per BPR to Warehouse.
- Planning the raw material & shifting the Raw material Warehouse to Block.
- Preparation of equipment suitability as per tech pack.
- Calculation of Product Batch Size as per equipment and requirement basis.
- New Product mapping existing system.
- New Product & Existing product mapping existing system & upcoming system.
- Indent the all Production related documents to QA.
- Solve documents related problems by co-coordinating with QC, ware house & QA.
- Updates Reporting to Manager.

Additional works

- Preparation of the Warehouse, Quality Assurance & HR related SOP's.
- Preparation of the Warehouse & HR Departments related documents.
- Internal audit the other departments.

Personal Detail

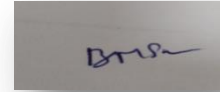
Name	B. Maheswar Reddy,
Father Name	B. Chenna Reddy
Language known	English, Telugu, Hindi
Date of Birth	05 th June 1990
Sex	Male
Address	Kuraganipalli (Vill & post), Narpala (Mandal), Anantapur district, Andhra Pradesh. 515425.

Declaration

With my experience and academic qualification I am interested to join your organization.
Where there is a prospect of growth, I assume you that I can asset if given a chance.

Date:

Place:



(B. Maheswar Reddy)