

## DEVANG JADAV

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### Personal Profile

**Date of birth:** 16<sup>th</sup> Oct 1986

**Languages:** English, Hindi  
& Gujarati

**Marital status-** Married

**Nationality:** Indian

### WORK EXPERIENCE

M/s UPL-3 Ltd,  
Ankleshwar,  
Bharuch

**From:** Nov'19 to till date

### Objective

To create an identity, by contributing significantly in **smooth functioning** and **consistent growth** of the organization working with.

### Core Competencies Include

- **Material Planning/Inventory Management:** Preparing material requirement plan as per production floor needs. Tracking and maintaining inventory levels in the stores for all items required in the plant. Generating Purchase Orders as and when inventory levels reach reorder levels. Efficiently managing the inventory levels, for ensuring ready availability of material to meet production and dispatch targets.
- **Sourcing/Procurement:** Handling sourcing through identification of cost-effective suppliers for procurement with an aim of improving quality & reliability. Budgeting funds for Procurement and sourcing of materials ensuring optimum utilization of materials & maximum cost saving.
- **Store Management:** Overseeing the store management and maintaining reduced inventory levels. Maintaining the stock of Material without any variance by conducting perpetual stock verification and documentation. Implementing Standard Operating procedures within the warehouse and training team members in maintaining compliance with these procedures. Ensuring quality packaging to prevent goods from getting damaged in transit.

### Profile Snapshot

- An **Energetic, Team Sprite & Performance** driven Master of Business Administration (Finance) with **12+ year's** rich experience in Supply Chain Department (**Raw/Packing Material/Engineering Purchase**)
- **Full time PG** in MBA from G.T.U. Ahmadabad from MAY 2011.
- Procurement of Raw Material, Engineering and Packaging material based on **production plan** and maintaining their optimum inventory level.
- Hold commercial discussions with vendors on price, delivery schedules, quality etc.
- Managing **New product** Introduction & Procurement for New product & other commercials
- **Vendor development, vendor assessment** and sourcing through identification of cost-effective vendors/suppliers for procurement with an aim of reducing cost & improving quality, reliability & delivery.
- Identifying/qualifying **capable vendors** for procurement of various components/parts keeping in consideration the critical parameters & technical aspects.
- **Negotiations** of price, Place, Time, Fright & supply contracts with suppliers.
- Strong **Analytical skills** with demonstrated capability to understand User requirements.
- Expertise in **Strategic Sourcing, Commercial Negotiations**.
- To keep the **pricing track** (Indigenous/International) of high value materials to plan purchases in such a way to have the pricing benefits.
- Preparation of **Comparative Statement / Management Approval Note**.
- Skilled in Conflict resolving by thoroughly **Analyzing problem and Decision Making**.
- Daily reporting of Purchase & Stores activities to AVP (SCM) & Unit Head.
- **Maintaining spare** in store & monitoring.
- Monthly Preparation of **MIS Report**.
- 5s system, TPM, DII, MRP, JIT, STO process.
- To **Co-ordinate** with Store & Account, Excise department for bill passing & accounting process.
- Experience of working with FOXPRO, MMS, Oracle ERP, SAP software.

### Personal Skill

- |                                     |                          |
|-------------------------------------|--------------------------|
| * Analysis & Planning               | * Inventory Management   |
| * Negotiation (Cost, Time, Quality) | * Team & Time Management |
| * Budget & Cost Management          | * Transport management   |

### Current Working Designation: Senior Executive (Raw Material & Packing Material)

#### Responsibilities:

- Procurement of input raw and Packing materials for all Agro formulation plants, which having annual spend of 800 Cr. (Raw material-500 Cr, Packing material-300 Cr.)
- Sourcing of Solvents, Industrial Chemicals, Phosphates, Acids, Oleo Chemicals, Pigments, Emulsifier, Surfactant, and other adjuvant for formulation.
- Controlling the purchase and supply of all procured items & services.
- Negotiating price and terms of products with suppliers
- Managing, developing & improving the purchasing team.
- Benchmarking performance of the Supply Chain.

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### **Designation: Senior Executive**

- Establishing terms, pricing, quality requirements, delivery, and contracts.
- Administering the online purchasing systems
- Reviewing all contracts/agreements to achieve 'best price/best quality' purchasing.
- Preparing & processing requisitions, purchase orders & invoices for purchases.
- Giving sourcing input to colleagues to aid business planning & development.
- Making recommendations & advising senior management on all purchasing issues.
- Maintaining records of supplier contracts, agreements, goods ordered received.
- Managing vendor relationships and building effective supply chain partnerships.
- Understanding of market dynamics, regulatory rules, policies & implications under factory act for proper contractual control.
- Ensure accurate & timely submission of commercial information to the management through MIS & regular review of inventory.
- Proactively plan and source material for new product initiatives at site.

### **Designation: LD&T Coordinator**

#### **Responsibilities:**

- Daily review with top Manager for production plan to fulfill material requirement
- Review of sales Team 3-month Plan and production on basis of PO and Delivery schedules
- Extension of expiry primary product, Focus of Near expiry material
- Monitoring of all PR of Weekly review and follow for pending delivery.
- **STO, MRP, JIT, OPT, DII**, implement.
- **New Vendor** Development
- Alternative product development, **Monthly review** of open PO Open PR.
- BOM Preparation, Changes, New Updating.
- **Allocation** of PR, Review of PR to PO.
- **Renegotiation** with vendor development activity.
- Making **ARC, AMC and Scrap contract** with tender process.

### **Designation: Supply Chain Executive**

#### **Responsibilities:**

- As a **buyer** for all Engineering goods, packing material & Safety Materials
- Execute Annual Rate Contracts, transporters contracts & other Purchasing Contract.
- **Negotiations** of price & supply contracts with suppliers
- Expertise in Strategic Sourcing, Commercial Negotiations.
- Maintaining spare in store & monitoring.
- Maintain optimum inventory of Feed Stock at plant to avoid stock out situation.
- Daily reporting of Purchase & Stores activities to AVP (SCM) & Unit Head.

### **Designation: Purchase & Store Executive**

#### **Responsibilities:**

- Monitoring of Eng. And General Purchase & store Activities.
- As a buyer for all Engineering goods, packing material, AMCs, ARCs.
- Monitoring of day to day activities of inventory Management, Maintenance activities, Laboratory Equipment's.
- Ensure interior and exterior of Purchase/Store is maintained to ISO standards.
- Implementing and controlling purchase and stores procedures.
- Prepare & Submitting the All reports to Top management on Purchase and stores

### **Designation: Purchase Assistant**

- Responsible for Inventory management of Raw Material of the Entire unit.
- As a buyer for all Raw Material, Lab Chemicals, AMCs, ARCs.
- Techno-commercial comparison of quotation from different supplier for order finalization.
- Stock update of MRO spare and follow up with vendor to eliminate stock-out situation
- Annual vendor assessment to identify and rectify the default supplier as well upgrades the supplier.
- Arrange inbound transportation and arrange unloading of raw material within time to avoid detention charges.
- New vendor development for the User requirement.
- Review of Inventory system.
- Consumed inventory analysis to forecast the demand for upcoming period.

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**M/s PepsiCo India Pvt Ltd (Beverages Plant) MNC, Bharuch**

**From: Aug'16 to Nov'19**

**M/s Coromandel International Ltd (Pesticides Unit) Sarigam, Vapi**

**From: Aug'14 to July'16**

**M/s Sajjan India Ltd, GIDC, Ankleshwar (100% EOU UNIT)**

**From: Sep'12 to Aug'14**

**M/s Hindalco Industries Ltd (Birla Copper) Dahej, Bharuch**

**From: Dec'11 to Sep'12**

**M/s Ginni Filaments Ltd**  
**(Textile) Panoli, Gujarat**

**From: Jun'08 to Aug'09**

### **Designation: Purchase Trainee**

- Commercial comparison of quotation from different supplier for order finalization
- Follow-up with supplier for Delivery / Rejection / Shortage.
- Cost minimization through effective Inventory Management.
- New Vendor development for existing/new User requirement.

### **Academic/ Certification**

<b>Degree</b>	<b>Institute/school</b>	<b>University/Board</b>	<b>Year</b>	<b>Result</b>
<b>M.B.A.</b> (Finance)	ROFELGRIMS Vapi	GTU Ahmadabad	May 2011	60.00%
<b>B.Com</b> (Taxation)	M.K. College of Commerce, Bharuch	VNSGU, Surat	March2 008	60.11%
<b>D.C.A.</b>	M.k. College of Commerce, Bharuch	M. k. College of Commerce, Bharuch	May 2006	63.33%
<b>H.S.C.</b>	E.N.Ginwala High School, Ankleshwar	G.S.H.E.B. Gandhinagar	March2 005	(52.83%)
<b>S.S.C.</b>	Sanskar Deep Vidyalaya, Ankleshwar	G.S.E.B. Gandhinagar	April 2002	65.14%

### **Achievement**

- Make direct Purchase IPA from Manufacturer and save **24 lakh Rs per year** for the company (Trader rate 105/kg MFG M/s Dipak Fertilizer 90/Kg at yr-2011)
- Effective negotiation helped to reduce **0.1%** cost in material procurement.
- Reduced 0.2% of total no. of suppliers by eliminating **non-performing suppliers**
- Performed **ABC analysis** and effectively manage high cost & nonmoving inventory.

### **Scrap Management ( Non Hazards)**

- Control over accounting of scape, reusable material and Materials disposal
- Scrap Materials with special identification keeping in the speified/marked room
- Computerized sccounting for the scrap/used Materials and its disposal.
- Collection of quotation from leading scrap dealers
- Control over scape sales procedure & processing
- Reporting to managment on monthly scrap stock/disposal

### **Training**

- **IRDA Certificat (Tata AIG Insurance)**
- 2 Day program on Communication Skills
- Security Awareness Training
- Enhancing Demand Planning Performance
- Developing an Effective Procurement Strategy
- Conducting Effective Negotiations
- Managing Supply Chain Cost Volatility
- Relationship Management and Renegotiation

### **Project Details**

- Reverse Mortgage in India
- Understand of Vat and CST difference, Return filling in GIL

### **Industrial Visit**

- Daman Ganga, Silvasa (waste Recycling Plant)
- TATA Refractories Ltd Krosaki, odisa
- Abhay Trading Co, Ankleshwar
- New/ Existing Vendor Visit

### **Hobbies**

- **Hobbies:** Surfing Internet, Reading Magazines, Journals to up-grade Knowledge
- **IT Skill:** MS Office, VB-6.0, Flash, Web Designing, HTML, DHTML, Tall9.0