

DHAVAL BHADRESHWARA

☐ 8320130773

☐ dhavalbhadreshwara31@gmail.com

Career Objective

- ☐ 6 years of Experience in the Store department,
- ☐ Gate Entry v/s SAP GRN Reconciliation

Professional Experience

☐ National Engineering Industries Ltd.

December 2023 – Continue....

☐ DCM SHRIRAM JHAGADIA

July 2022 - December 2023

Working on the SAP HANA Program

☐ GACL Dahej plan on contract BVG India Ltd. (GUJ.)

June 2020 – June

2022 Store Supervisor

☐ Working on SAP.

☐ HCG CANCER CENTER, VADODARA (GUJ.)

Sep 2017 – May 2020

Senior Executive Stores/CIOD

☐ Working on SAP SD Program.

☐ 3-Year Store Team.

☐ PHILIPS LIGHTING INDIA LTD, KURAL, VADODARA - (GUJ.)

April 2009 – Aug 2017

Pump Machine Operator

Key Responsibility

- Prepare GRN

Personal Details

- _ D.O.B - 03/01/1984
- _ Marital Status –
Married
- _ Nationality - Indian
- _ Religion - Hindu

Education

- _ B.COM

Languages

- _ ENGLISH
- _ HINDI
- _ GUJARATI

- FIFO/LIFO For raw material
- Invoice checking against PO line item/material coding
- Issue material against issue slip/ Stock report /issue report status.

Role & Responsibility

Stores –DCM SHRIRAM

- Scrap Gate Pass
- GRN number writing on the challans for submitting to finance and tracking.
- Coal And Salt reconciliation
- Coordinate with the power plant on a daily basis for Coal receipt and report verification.
- Coordinate with the laboratory for fortnightly salt receipt report calculation of salt moisture and payment to vendors.
- Corrective actions for defective gate entire of coal And Salt receipt.
- Coordinate with drivers, transporters, and purchase for handling shortages received in coal.
- Managing the rejected vehicles - reweighment, quality report certification, reweight confirmation, and allowing vehicles forexit.
- Handling receipt of excess/short supply in coordination with purchase dept.
- Placement of the documents in plant-wise trays for inspection.
- Independently project handle.
- GRN preparation
- Posting of the reservation for the material directly given to the plant.
- Arrange for hydra for unloading of heavy material.
- Coordinate with purchase dept for resolution of problematic documents that are pendingfor GRN creation.
- Tracking of Gate entry to GRN report.
- Preparing gate passes.
- Handling the structural material for fabrication jobs outside the fabricators.
 - Keep tracking of GRN, gate pass, and return.
- Preparing release orders for store-controlled items.
- Receipt of material vehicle, coordinate with lab for quality inspection.
- Monthly MIS.
- To understand various SAP MM-related issues with the stores' team and get themresolved in coordination with the SAP IT team for smooth operation.
- Guide the scrap lifting team (Tractor with Persons) and coordinate with plant personsfor lifting of scrap from plant locations.
- Submission of the scrap quantity to purchase and coordinate with purchasdept for sale order preparation.
- Coordinate with security and plant personas during the lifting of scrap.
- Supervise the scrap loading.
- Receipt of project material documents, checking and diverting the vehicle to the unloading location inside the plant in coordination with the project engineer.
- Maintained outside yard and tracked outside yard material.
- Material transfer for the outside yard to plant for issue material and posting issue sleepin sap system.
- Sending the material from plant locations to the outside yard through the ROGP process incoordination with the project team and the contractor.
- Daily Mail to user department & HOD regarding Receipt of material
- Regularize the temporary Removal of Gate passes within time with the concern ofthe User Department
- Daily follow-up for the Quality Inspection of material to the user department bymail and telephone.
- Preparing GRN within 2 days

Skill

- Knowledge of MS Office & SAP, VendX
 - Effective Communication Skills
 - Window-98, 2003, 2007, Windows-XP.
 - Time Management
 - Decision making
 - Ability to work Under Pressure
 - Interested in learning New
 - Positive Attitude
 - Self-Motivation
- Present Salary -
- Expected -
- Notice Period - 3 Month

- Physical stacking of material with complete label (SAP)
- Updating the location of material in SAP
- Daily store acknowledgment of receipt of material in SAP
- Quantity variation (wrt – Chillan & PO), physical checking
- Vendor GSTIN and E-way bill
- Material Receiving / Issuing Activities as well as documentation.
- Material receipts, Physical checking of material as per supplier documents, and Placed PO
- Managed stock verification.
- Preparation of Inventory Reports on a weekly, Monthly, and required basis.
- Supervision of yard rigger and material yard maintenance and better utilization of manpower and space prevention.
- Daily Physical Receipts, Issues. Returns & Inspection of materials.
- Coordination with the quality management department for rejection of defective material and correcting the right material code.
- Monitoring / Track for all incoming materials so that proper placement and setting can be done.
- Arrangement of material handling equipment like Cranes, Hydra, Forklift, Trailers, Truck, etc. for unloading and loading & following the safety Norms and guidelines
- Responsible for proper issue and Re-conciliation with Vendors.
- Supervision of yard rigger and material yard maintenance and better utilization of manpower and space prevention.
- Safety inspection of all the related activities inside of the store and yards like loading, unloading, shifting, and stacking of material.