

RESUME

YESHVEER PAL

Contact No. :- 7906282701

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Address: - Shanti Nagar, Sahaspur, Dehradun, Uttarakhand, 248197

OBJECTIVE

Obtain an appreciated position to acquire the first hand feel of corporate work environment where I can learn new knowledge skills and technical abilities for an achievement of organizational goals.

SKILLS AND ABILITIES

- Poised to create results and combination meaningfully to the assignments undertaken.
- A quick learner able to focus, plan and organize tasks.
- Good at team work and administration.
- Ability to understand requirements; willing to explore and quick to understand.

COMPUTER SKILLS

- CCC (course on computer concepts) from NIELIT Organisation.
- Tally ERP 9

EDUCATIONAL QUALIFICATIONS

- Pursuing PGDM in Material management From Narmada College Bharuch from May 2023 to running.
- Post graduation in M.Com from HNB Garhwal University from 2016 to 2018.
- Graduation in B.com from HNB Garhwal University from 2013 to 2016.
- Intermediate from CBSE board in 2013.
- High School from CBSE board in 2010.

APPRENTICESHIP

One year Apprentice at Abbott healthcare pvt. Ltd. In RM warehouse Jhagadia Bharuch Gujarat from 13 April 2023 to 12 April 2024.

Roles and Responsibilities.

- Oversee Unloading and loading activities.
- Preparing GRN of Receipt materials in SAP & Giving intimation to Qc Department for Sampling.
- Follow up with QC Department for Approval of Materials.
- Responsible for complete upkeep of Warehouse Including pest Control Activities.
- Maintain and segregate Material With Codification for Easy Identification.

Maintain Daily Record as per SOP.

- Temperature record.
- Cleaning record.
- Fill up the Check list When Raw Material vehicle reported on Dock.
- After GRN Posted COA Submit to the QC and Service Entry Stamped Posted on Document.
- Before Submit the Bill to Finance Department check all the Documents.
- Keeping tracks and Make of RGP and NRGP.

EXPERIENCE

- One year experience with cooperative society 2022 to 2023.
- Two year experience with Airtel telecom at marketing field 2017 to 2019.

HOBBIES AND LEISURE ACTIVITIES

- Playing Cricket.
- Reading books.
- Travelling.

PERSONAL PROFILE

Father Name	Mr. Anand Kumar Pal
Nationality	Indian
Gender	Male
Marital status	Unmarried
D.O.B	10/July/1995
Language	English, Hindi

DECLARATION

I hereby declare that all the information given above is true and correct to the best of my knowledge.

DATE :

PLACE :

(YESHVEER PAL)