

MR. ANIL KUMAR SINGH

PRODUCTION EXECUTIVE

Personal Details
Date of Birth : 13/05/1984
Marital Status : Married
Nationality : Indian

My Contact

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📍 At ,Po-Bansghat. Via- Mehshi.
Dist-East Champaran Bihar
845426

Hard Skill

- Production planning control
- Workmen's comp principle; Supervision production process
- Knowledge of basic housekeeping principle.
- Effective verbal & listening communication skills.
- M.S D.S

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- First division Bihar board
S.S.C
A
- Intermediate Council Bihar board
H.S.C
A
- BIHAR UNIVERSITY
2006
B.Sc CHEMISTRY HONS.
62 %
- COMPUTER DEPLOMA
A

About Me

Reporting to the Production Manager supports all aspects of our production area, focusing on people leadership, safety, quality, & production. To work in a challenging & competitive environment where a strong sense of responsibility & commitment is required; where dignity of work provides job satisfaction, & work environment provides potential for learning, Growing & reaching the highest level in the organization.

Professional Experience

Biostadt India Ltd
02/05/2018 -Present

Key responsibilities:

- Production & packing Executive
- Envomin batch formulation
- WDG plant operations & formulation
- Amaze & Xtrude Gr formulation
- Liquid batch formulation
- Mobilizer batch formulation
- Powder formulation

Sovereign Pharma pvt Ltd
04/05/2014 - 04/04/ 2018

Key responsibilities:

- Manpower handling
- 5S
- Problem solving
- Pre planning production
- Workers training

Hertz Chemical Ltd.(Daman india)
22/05 /2010 - 10/ 04 /2014

- Key responsibilities:
- Manpower handling
- Troubleshooting

Achievements

Two Time in Best award achievement in Biostadt India Ltd.

One time Top performer in production Team Awardin
sovereign pharma Pvt Ltd

My Role

- Operate and attend to manual and automated equipment in the production process Operation.
- Perform all work to organizational standard to ensure final product meets quality Standards.
- Determine & report product and equipment malfunctions to the appropriate authority.
- Maintain cleanliness of equipment and assigned work area at all times.
- Follow all standard operating procedures & designated organizational as well As provincial and federal safety guidelines.
- Ensure all equipment is operated according equipment manufactures instructions & safety guidelines are followed.
- Manpower planning & allocation of people on the manufacture lines during The shifts.
- Supporting the manager, provides day to day management of the Production staff, including recruitment, coaching, supervision, scheduling, development
- Coordinate with quality and warehouse departments to monitor everyday activities of units and ensure efficient working of both manufacturing .
- Documentation Control-Batch record sheets, production log books, & Machine cleaning records documents Online IPQC record
- Meeting the production targets & delivering the target .
- Safety awareness and continually reminds employees and contract worker to work safely using proper procedures when performing all tasks at shop floor.
- Devlope /train operators &support to maintain good industrial relation with shop
- To ensure follow of the safe working procedures for handling chemicals .
- Observes packaging operations and inspects containers to verify conformance to specification .
- Monitor and recommend improvements to process and develop and maintain all packing orders effectively
- Analyze and determine all standards for packaging limes and ensure compliance to all schedule for
- processes and develop and maintain all packing orders effectively
- Knowledge of Formulation process Granulation Packing line and utilities operations .
- Starts, adjusts, and repairs packaging machinery, or notifies maintenance department .
- Ensure all products are packed safely and efficiently and maintain a sanitary environment which meets all food safety regulations.

Current CTC per annum : 7.2 Lac per annum.

Expected CTC per annum :8.5Lac per annum.

Acknowledgement

I have received a copy of my job description and I understand the requirements of the Production Officer.I hereby declare that the above-mentioned information

Details are true to best of my knowledge.

If given a chance I will prove my worth to the organization