



JADAV RAHULKUMAR MAHESH BHAJ

KHADKI FALIYU,AT PO.MATROJ,TA.KARJAN, DIST.VADOARA
7698588904 | rahulmjadav99@gmail.com

Objective

Highly-motivated employee with desire to take on new challenges. Strong worth ethic, adaptability and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.

Experience

- PRAFFUL OVERSEES PVT LTD | PANOLI** May 2023 - Till Date
Store Executive
 - Reporting to warehouse head for all type major activities as change control,devition and material requirement & manpower related issue.
 - Planning,scheduling & controlling the production,Warehousing activitise and achiving maximum output.
 - Responsible for making monthly and weekly Report.
 - warehouse management and Inventory control.
 - making of monthly and weekly planning according to the production plan.
 - Implementation of proper documentation system & process.
 - Manpower handling with efficient work distribution.
 - Follow up for materials as per their delivery schedul & plan the place aragement.
 - Transporter invoice checking as per order agreement.
 - observed and implimented all warehouse safety regulation,maintained a clean,helthy and safe working envirement.
 - Received and reivewed all document from supliers; made sure all order are in order.
 - Goods Receipt Note(GRN),Material Received Note(MRN),Work order,Purchase order,Monthly indent Generation & Posting,Returnable Gatepass(RGP),Non Returnable Gatepass(NRGP)in Livewire.
 - Issue Process,Monthly minimum Item stock
- NIKUNJ INDUSTRIES | KIM** Jan 2018 - April 2023
Store Assistant
 - Keeping the store fully stocked & Maintaining the highest level of visual merchandising and store conditions
 - Delivering exceptional sales services for improved customer satisfaction
 - Interacting with customers and identifying their needs and preferences
 - Operating cash registers and point-of-sale machines
 - Receiving and verifying the quality and quantity of new shipments
 - Enforcing in-store security and health and safety procedures and regulations
- Innovative Cuisine Pvt.Ltd |Karjan** May 2015 - Dec 2017
Store Keeper
 - purchase & Sales bills entry
 - Goods Receipt note
 - Material issue slip for material issue
 - materials handling
 - material location vise received.

Education

- RAJENDRA PRASAD INSTITUTE** April 2017
Material management
53.42 %
- Gujarat University** April 2017
Master of Commerce
45.30%
- Gujarat University** April 2015
Bachelor of Commerce
53.93%

Skills

- Conflict Resolution
- Relationship Building
- Decision-Making
- Organizational Skills
- Organization and Time Management

Languages

- English
- Gujarati
- Hindi

Computer Knowledge

- Basic Computer
- Microsoft
- Tally ERP 9